Welcome Day
MSc. Politics, Economics and Philosophy
Welcome at Universität Hamburg!

You can find this presentation on our website:

https://www.wiso.uni-hamburg.de/studienbuero-volkswirtschaftslehre/studiengaenge/master-pep/welcome-day.html
Agenda

1. Academic Office Economics / Studienbüro Volkswirtschaftslehre
2. Course registration
3. Examinations and Regulations
4. Compensation for disadvantages
5. Questions
Program director and Academic Office Economics

Prof. Dr. Anke Gerber
Program director
Email: anke.gerber@uni-hamburg.de

Marnie Dragic
Program coordinator and academic advisor
Email: marnie.dragic@uni-hamburg.de

Andrea Gnaida
Course and examination manager
Email: andrea.gnaida@uni-hamburg.de
The Academic Office is responsible for the organization of your studies:

- We provide you with all program-specific information and services relating to your studies.

- Please contact us immediately, if you face some difficulties or problems. It is our job to help you.
You find all important information on our website:

https://www.wiso.uni-hamburg.de/en/studienbuero-volkswirtschaftslehre.html
„News“

- Information about office hours
- Current events
- Registration periods
- Notifications via STiNE
„Coronavirus“

- Please note the current information on the effects of coronavirus on the study and examination establishment in the FAQs of the Academic Office Economics and the Universität Hamburg.


„Degree programs“

- Information about the degree programs of the Department of Economics: Profile, legal framework, contact persons etc.
Website of MSc. Politics, Economics and Philosophy:

www.wiso.uni-hamburg.de/msc-pep
„Services“

- Service for students: final thesis, recognition, forms etc.
- Semester dates and deadlines
„Forms“

- Important forms and handouts for the different degree programs
„Keyword index“

- Important information about study related issues
- If you miss a keyword, please get in contact with us.
„Contact“

- Information about office hours and responsibilities
We are pleased to meet you in person in the Academic Office Economics.

Our address:
Von-Melle-Park 5
Entrance C – Groundfloor
20146 Hamburg

You are welcome to call us outside the office hours.
There are three contact points in the Academic Office:

1. Service Point (is closed due to the corona pandemic)
2. Course and examination manager
3. Program coordinator and academic advisor
Servicepoint

- It is your first port of call regarding questions related to minor organizational questions and dates and deadlines.

- You can submit sick notes and pick up forms

- It points you to the correct contact person during the office hours.
Course and examination manager

The course and examination manager is responsible for the correctness of your STiNE account.

Please contact your examination manager

- if grades in your STiNE account are missing.
- in case of problems with the registration or de-registration of courses and exams.
- if your sick note does not appear in STiNE.
Program coordinator and academic advisor

The program coordinator and academic advisor is responsible for the coordination of your study. Please ask your coordinator if you have questions about

- the organization of your studies.
- the recognition of grades from other universities.
- hardship applications and compensation for disadvantages.
Office hours of the team MSc. Politics, Economics and Philosophy (telephone only):

Tuesday: 1pm – 3 pm

Thursday: 11am - 1 pm

You can call us outside the office hours!
Please do not hesitate to call us during our office hours. It is important to us to help you with your questions and upcoming problems.

If you contact us on time, we will be able to react appropriately and to find a solution for your problem.

Please make use of our assistance!
Responsibilities: Academic Office – Campus Center

Academic Office
- Individual, program related advice on your studies
- STiNE account, transcript of records
- Module and exam registration
- Certificates and attestations
- Graduation documents

Campus Center
- Responsible for all students
- Issues semester documents
- Changes of address and contact details
- Part time study and academic leaves
- Enrollment and withdrawal
Agenda

1. Academic Office Economics / Studienbüro Volkswirtschaftslehre
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Course and exam registration

- Course and exam registration via STiNE is mandatory.
- Registration and de-registration is only possible during the registration periods.
- Please go to „Semester dates and deadlines“ on our website for information on current registration periods.
Semester dates and deadlines

Registering for and withdrawing from courses, seminars, and examinations
Semester dates and deadlines

- The important dates get published every term.
- Deadlines are binding and registration or withdrawal outside the deadlines is only allowed in exceptional cases.
- In such cases, please contact your program coordinator.
- Please note that these dates are only valid for the exams and classes of the department of economics.
Registration periods

- During the first registration period, PEP-students have guaranteed places for mandatory PEP-courses.

- During the second registration period there is „First come, first serve“.

- Please register during the first registration period for mandatory courses!

Seminar registrations are only possible during the first registration period!
### Politics, Economics and Philosophy (M.Sc.)

<table>
<thead>
<tr>
<th>Preparatory Course</th>
<th>Semester 1</th>
<th>Semester 2</th>
<th>Semester 3</th>
<th>Semester 4</th>
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</thead>
<tbody>
<tr>
<td><strong>Preparatory Course</strong></td>
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<tr>
<td>Intermediate Microeconomics</td>
<td>Elective (6 CP)</td>
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<tr>
<td><strong>Required Elective Module</strong></td>
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<tr>
<td>History of Economic Thought (6 CP)</td>
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<tr>
<td>Epistemology of Social Sciences (6 CP)</td>
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<td>Public Choice (6 CP)</td>
<td>Behavioral Economics (6 CP)</td>
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<td>Ethics (6 CP)</td>
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<tr>
<td><strong>Interdisciplinary Seminars</strong></td>
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</table>

**Intermediate Microeconomics (Preparatory Course)**

<table>
<thead>
<tr>
<th>Module</th>
<th>Courses</th>
<th>Total CP</th>
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</thead>
<tbody>
<tr>
<td>Required Module 1: Epistemology and History of Ideas</td>
<td>2</td>
<td>12</td>
</tr>
<tr>
<td>Required Module 2: Philosophy and Economics of Individual and Social Choice</td>
<td>2</td>
<td>12</td>
</tr>
<tr>
<td>Required Module 3: Individual and Collective Decisions</td>
<td>2</td>
<td>12</td>
</tr>
<tr>
<td>Required Module 4: Institutions in Economic and Political Perspective</td>
<td>3</td>
<td>18</td>
</tr>
<tr>
<td>Required Module 5: Interdisciplinary Seminars</td>
<td>2</td>
<td>24</td>
</tr>
<tr>
<td>Required Elective Module: <em>The courses in the required elective module can be chosen from a list of open courses offered by the Faculty of Business, Economics and Social Sciences and the Faculty of Humanities.</em></td>
<td></td>
<td>12</td>
</tr>
<tr>
<td>Master's Thesis</td>
<td>Master's Thesis</td>
<td>30</td>
</tr>
</tbody>
</table>
Before registration: Course catalogue

Overview of all courses of the semester and information on

- Course schedules
- Rooms or online-meeting login data
- Contents and prerequisites
- Exam dates
Before registration: Course catalogue

Course catalogue

Overview
For organizational reasons, the online course catalog will probably not be available completely before 1 September 2020. We currently cannot provide information on which courses will be held digitally and which will be carried out in person.

- Miscellaneous courses and events
- Faculty of Law
- Faculty of Business, Economics and Social Sciences
- Faculty of Medicine
- Faculty of Education
- Faculty of Humanities
- Faculty of Mathematics, Informatics and Natural Sciences
- Faculty of Psychology and Human Movement
- Faculty of Business Administration
- Cross-faculty institutes, centers and services
- Interdisciplinary studies
- Teacher training degrees – free elective area B.Ed.
- Cross-university programs
Before registration: Course catalogue

Publication one month before the first registration period:

- For winter semesters on 1 August
- For summer semesters on 1 February

How to find PEP courses:

Overview > Faculty of Business, Economic and Social Sciences > Department of Economics > B. Master’s programs > II. Politics, Economics and Philosophy (M.Sc.)
How to register for classes and exams?

- Via STiNE
- You need
  - your STiNE ID,
  - your password and
  - your iTAN list for confirming your registration.
- For new iTANs, please contact: www.rrz.uni-hamburg.de
How to register for classes and exams

Please have a look at the STiNE-Manual by Academic Office Economics to register for classes and exams. In general you have to

1. register for a module,
2. register for its' course,
3. register for its' exam and
4. authenticate your exam date with an iTAN.
Welcome to the study information network STiNE!

News
Update on Wednesday, 11 November 2020
published 21 October 2020

Due to an update on Wednesday, 11 November 2020, STiNE will be unavailable from approximately 6 am to 8 pm. We kindly apologize for the inconvenience.

[ read more ]
Welcome, WiSo - Studienbüro Wirtschaftswissenschaften TESTSTUDENT!
Registration for modules and courses

Further studies

Studies: Politics, Economics and Philosophy (M.Sc.)

Compulsory modules

Algemeine Hinweise:

Please note that registration to the courses "History of Economic Thought", "Epistemology of Social Sciences", "Social Choice and Welfare" and "Ethics" is possible during the registration period for the first semester at the earliest: 26 October 2020, 9 am, until 1 November 2020, 23:59.

Registration for modules and courses

Course offering
Instructors
Time period
Registration group
Location

22-4.PM2 Philosophy and Economics of Individual and Social Choice (WiSe 20/21)
N.N.
01.11.2020

22-4.pm2.1 Social Choice and Welfare (Exams: Written examination)

22-4.020 Social Choice and Welfare
Prof. Dr. Anke Gerber

02.11.2020
45 | 24
**Name:** WiSo - Studienbüro Wirtschaftswissenschaften TESTSTUDENT **on:** 27.10.2020 **on:** 14:58

## Module registration

<table>
<thead>
<tr>
<th>No.</th>
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<td>22-4.PM2</td>
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**Module registration**

Note:
Please check the registration data below. Confirm to register.

<table>
<thead>
<tr>
<th>No.</th>
<th>Name</th>
<th>Exam (Weighting)</th>
<th>Date</th>
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<tr>
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Module registration

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Your registration has been successful.

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### Registration for modules and courses

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<tr>
<th>Course offering</th>
<th>Reg. deadl.</th>
<th>Location</th>
<th>N.N.</th>
<th>Time period</th>
<th>Max./Reg.part.</th>
<th>Instructors</th>
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<tbody>
<tr>
<td><strong>22-4.PM2 Philosophy and Economics of Individual and Social Choice (WiSe 20/21)</strong></td>
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<td>22-4.pm2.1 Social Choice and Welfare</td>
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<td><strong>22-40.020 Social Choice and Welfare</strong></td>
<td>02.11.2020</td>
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<td>02.11.2020</td>
<td>45/24</td>
<td>Prof. Dr. Anke Gerber</td>
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<tr>
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<td><strong>22-4.pm2.2 Ethics</strong></td>
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<td><strong>22-40.025 Ethics</strong></td>
<td>02.11.2020</td>
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<td>45/18</td>
<td>Prof. Dr. Matthew Braham</td>
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# Course registration

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<th>No.</th>
<th>Name</th>
<th>Time period</th>
<th>Max.</th>
<th>Reg. part.</th>
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**Name:** WiSo - Studienbüro Wirtschaftswissenschaften **TESTSTUDENT on:** 27.10.2020 **on:** 14:58
**Course registration**

Name: WiSo - Studienbüro Wirtschaftswissenschaften TESTSTUDENT on: 27.10.2020 on: 14:58

<table>
<thead>
<tr>
<th>No.</th>
<th>22-40.020</th>
</tr>
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<tbody>
<tr>
<td>Name</td>
<td>Social Choice and Welfare</td>
</tr>
<tr>
<td>In context of module</td>
<td>22-4 PM2 Philosophy and Economics of Individual and Social Choice</td>
</tr>
<tr>
<td>Studies</td>
<td>Politics, Economics and Philosophy (M.Sc.)</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Exam</th>
<th>Weighting</th>
<th>Dates</th>
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<table>
<thead>
<tr>
<th>Written examination</th>
<th>1</th>
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<tbody>
<tr>
<td></td>
<td>1.</td>
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<tr>
<td>1. Date (Open)</td>
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<tr>
<td>Registration period: 26.10.20 09:00 - 19.11.20 13:00</td>
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</tr>
<tr>
<td>2. Date (Open)</td>
<td></td>
</tr>
<tr>
<td>Registration period: 26.10.20 09:00 - 19.11.20 13:00</td>
<td></td>
</tr>
</tbody>
</table>

Date in a later semester
With the “Date in a later semester” option you decide to take the exam in a later semester. Please note that you have not registered for the exam yet. You must register for the exam in the desired semester.
**Course registration**

*Note:*
Please check the registration data below. Confirm to register.

<table>
<thead>
<tr>
<th>No.</th>
<th>Name</th>
<th>Time period</th>
<th>Max./Reg.part.</th>
<th>Exam (Weighting)</th>
<th>Date</th>
</tr>
</thead>
</table>

1. Please enter from your iTAN list the iTAN with the following number: 24
2. Submit
Course registration

Note:
Your registration has been successful.

<table>
<thead>
<tr>
<th>No.</th>
<th>Name</th>
<th>In context of module</th>
<th>Studies</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>No.</th>
<th>Name</th>
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<th>Max.</th>
<th>Reg.part.</th>
<th>Exam (Weighting)</th>
<th>Date</th>
</tr>
</thead>
</table>
Courses and modules

Register for courses and modules

Open courses

Registration status

Name: WiSo - Studienbüro Wirtschaftswissenschaften TESTSTUDENT on: 27.10.2020 on: 14:58

My registrations

Pending registrations
Agenda

1. Academic Office Economics / Studienbüro Volkswirtschaftslehre

2. Course registration

3. Examinations and Regulations
   3.1 Exams
   3.2 Registration
   3.3 Being ill at the day of an exam
Exams

- You have three attempts to pass an exam (except the master’s thesis).
- You have to register for exams via STiNE.
- You are not allowed to take exams without registration.
- You cannot re-take exams you have already passed.
- If you have been registered for an exam and stayed absent without a medical certificate, you will get a failing grade.
Registration

▪ You register for exams together with the registration of courses (step 3).

▪ For written exams, you can choose between two dates for each semester: one after the end of the lecture period and one before the start of the next lecture period.

▪ If you fail the first examination attempt, you have to register for the second attempt by yourself.
Exam de-registration

- You can de-register from written exams until three days before the date of the exam via STiNE.

- This does not apply for presentations and term papers! Please use the registration periods for de-registering from courses where presentations/term papers are required.

- If you are registered for an exam and stay absent (or do not hand in your paper on time) without a medical certificate, you will get a failing grade.
Being ill at the date of an exam

You need

- an unqualified **medical certificate** stating that you are not fit for work (Arbeitsunfähigkeitsbescheinigung) and

- an **informal letter**.
Being ill at the date of an exam

- The documents must contain the following information:
  - Your name
  - Your full address
  - Your telephone number and email address
  - Your student ID number
  - In detail which exam or exams you will be unable to attend to (exam, professor in charge, date of exam).

- Both must be submitted within seven days of being issued by a doctor (including holidays and weekends).
Agenda
1. Academic Office Economics / Studienbüro Volkswirtschaftslehre
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Compensation for disadvantages

- ...is addressed to students with disabilities or chronic diseases (for example mental disorders, motoric, auditive, visual or speech impairments)
- ...is intended to implement appropriate measures in order to compensate impairments during exams.
- Please contact your academic advisor who gives you an overview about the application process.
Agenda

1. Academic Office Economics / Studienbüro Volkswirtschaftslehre
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Further Questions?

The team MSc. PEP at the Academic Office Economics will be happy to assist you:

Marnie Dragic, program coordinator and academic advisor
Tel: +49 40 42838-9719
Email: marnie.dragic@uni-hamburg.de

Andrea Gnaida, course and examination manager
Tel: +49 40 42838-4093
Email: andrea.gnaida@uni-hamburg.de