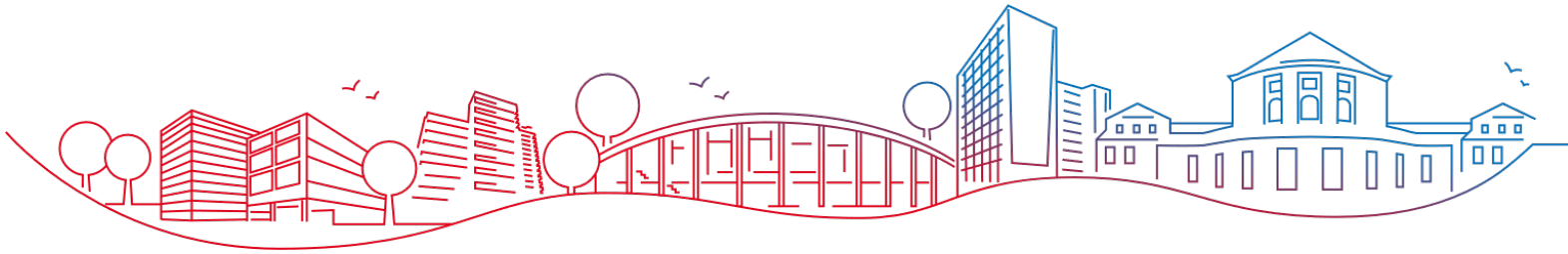




Universität Hamburg  
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FAKULTÄT  
FÜR WIRTSCHAFTS- UND  
SOZIALWISSENSCHAFTEN



# Introduction into the Study Organization

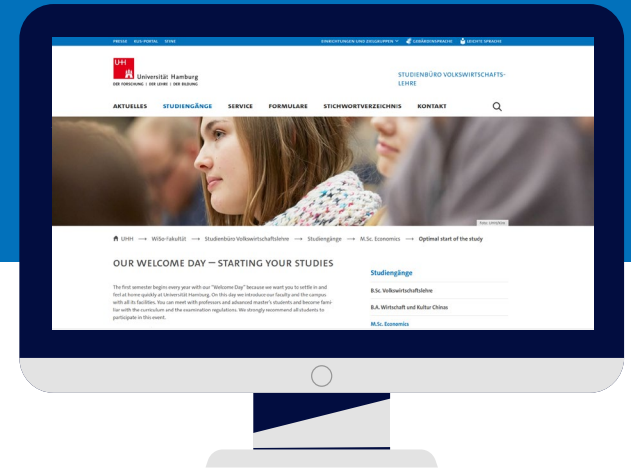
## MSc Economics

27.09.2024

Academic Office Economics

# Welcome at Universität Hamburg!

You can find this presentation on our website or at the OpenOLAT-course of the Welcome Day.



# Agenda

- 1 Academic Office Economics
- 2 Course registration
- 3 Examinations and regulations
- 4 Compensation for disadvantages
- 5 Questions

# 1

## Academic Office Economics



# Program Director and Academic Office Economics



**Prof. Dr. Olaf Posch**

Program Director

[olaf.posch@uni.hamburg.de](mailto:olaf.posch@uni.hamburg.de)

**Vera Roth**

Program Coordination and Subject Advising

[vera.roth@uni-hamburg.de](mailto:vera.roth@uni-hamburg.de)

**Pamela Quade**

Course and Examination Management

[pamela.quade@uni-hamburg.de](mailto:pamela.quade@uni-hamburg.de)

# Academic Office Economics

is responsible for the  
organization of your studies:

- We provide you with all program-specific information and services relating to your studies.
- Please contact us immediately, if you face some difficulties or problems. It is our job to help you.



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Foto: UHH/Mentz

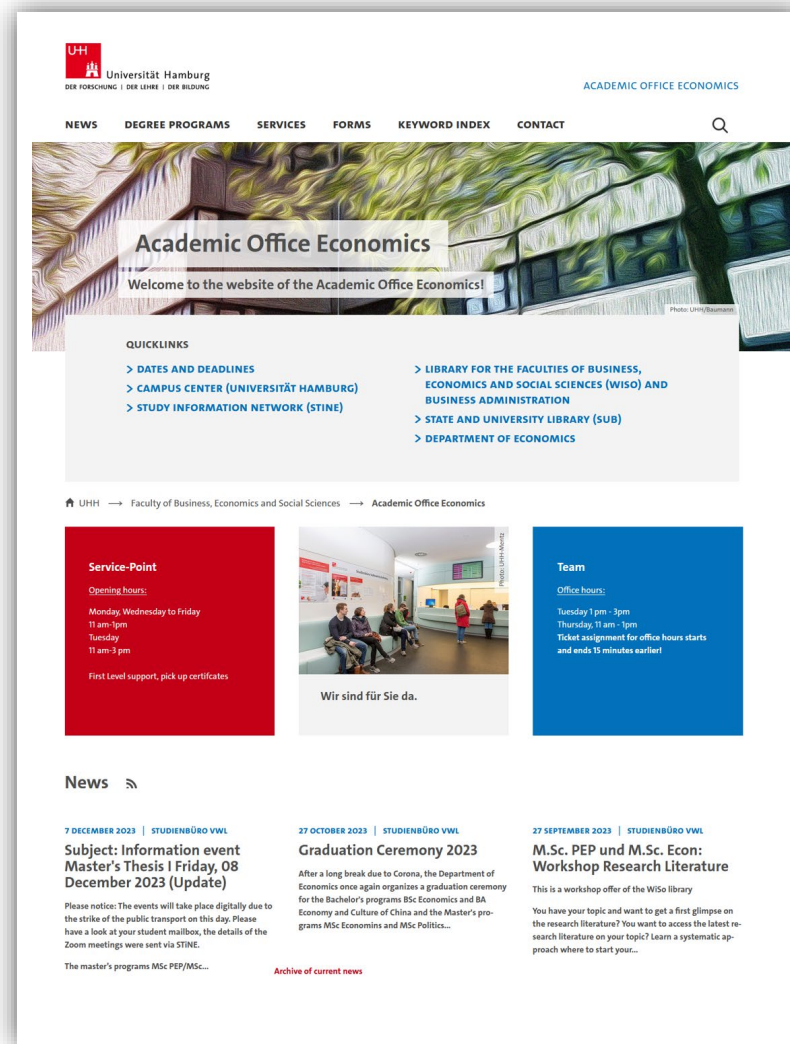
# Website

- You find all important information on our website:

 [www.wiso.uni-hamburg.de/en/studienbuero-vwl](http://www.wiso.uni-hamburg.de/en/studienbuero-vwl)



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**U+H** Universität Hamburg  
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ACADEMIC OFFICE ECONOMICS

NEWS DEGREE PROGRAMS SERVICES FORMS KEYWORD INDEX CONTACT

**Academic Office Economics**  
Welcome to the website of the Academic Office Economics!

**QUICKLINKS**

- > DATES AND DEADLINES
- > CAMPUS CENTER (UNIVERSITÄT HAMBURG)
- > STUDY INFORMATION NETWORK (STINE)
- > LIBRARY FOR THE FACULTIES OF BUSINESS, ECONOMICS AND SOCIAL SCIENCES (WISO) AND BUSINESS ADMINISTRATION
- > STATE AND UNIVERSITY LIBRARY (SUB)
- > DEPARTMENT OF ECONOMICS

UHH → Faculty of Business, Economics and Social Sciences → Academic Office Economics

**Service-Point**  
Opening hours:  
Monday, Wednesday to Friday  
9 am - 5 pm  
Tuesday  
11 am - 3 pm  
First level support, pick up certificates

**Team**  
Office hours:  
Tuesday 1 pm - 3 pm  
Thursday 11 am - 1 pm  
Ticket assignment for office hours starts and ends 15 minutes earlier!

**News**

**27 DECEMBER 2023 | STUDIENBÜRO VWL**  
**Subject: Information event Master's Thesis I Friday, 08 December 2023 (Update)**  
Please notice: The events will take place digitally due to the strike of the public transport on this day. Please have a look at your student mailbox, the details of the Zoom meetings were sent via STINE.  
The master's programs MSc PEP/MSc...

**27 OCTOBER 2023 | STUDIENBÜRO VWL**  
**Graduation Ceremony 2023**  
After a long break due to Corona, the Department of Economics once again organizes a graduation ceremony for the Bachelor's programs BSc Economics and BA Economy and Culture of China and the Master's programs MSc Economics and MSc Politics...

**27 SEPTEMBER 2023 | STUDIENBÜRO VWL**  
**M.Sc. PEP und M.Sc. Econ: Workshop Research Literature**  
This is a workshop offer of the WiSo library  
You have your topic and want to get a first glimpse on the research literature? You want to access the latest research literature on your topic? Learn a systematic approach where to start your...

Archive of current news

# Navigation bar of the website



- Short term changed office hours
- Current events
- Registration periods

# Navigation bar of the website



- Information about the degree programs of the Department of Economics: profile, legal framework, contact persons etc.

# Main Page of MSc Economics

NEWS

**DEGREE PROGRAMS**

SERVICES

FORMS

KEYWORD INDEX

CONTACT

 [www.wiso.uni-hamburg.de/msc-econ](http://www.wiso.uni-hamburg.de/msc-econ)

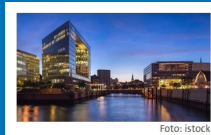


Foto: Istock

**Why Economics in Hamburg?**



Foto: UHH/Kim

**Do you meet the requirements?**



Foto: UHH/Kim

**Your route through the program**



Foto: UHH/Kim

**Your career prospects**



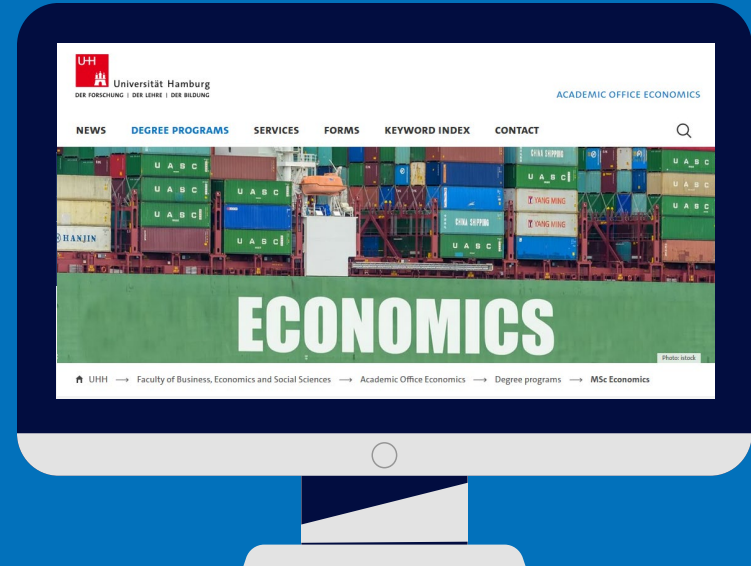
Foto: UHH/Kim

**How to apply**



Foto: UHH/Kim

**Questions about the program?**



# Navigation bar of the website



- Service for students: final thesis, recognition, forms etc.
- Semester dates and deadlines

# Navigation bar of the website



- Important forms and handouts for the different degree programs

# Navigation bar of the website



- Important information about study related issues
- If you miss a keyword, please get in contact with us.

# Navigation bar of the website

NEWS

DEGREE PROGRAMS

SERVICES

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KEYWORD INDEX

**CONTACT**



- Information about office hours and responsibilities

# Contact

We are pleased to meet you in person in the Academic Office Economics.

## Our address:

Von-Melle-Park 5  
Entrance C – Groundfloor  
20146 Hamburg

You are welcome to call us outside the office hours.



# 01

## Servicepoint

- It is your first port of call regarding questions related to minor organizational questions and dates and deadlines.
- It points you to the correct contact person during the office hours.

### Office hours of the Servicepoint:

Monday and Wednesday to Friday: 11:00 am – 1:00 pm

Tuesday: 11:00 am - 3:00 pm

Please note: Office hours of the team MSc Economics differ from these times.

# 02

## Course and Examination Management

- is responsible for the correctness of your **STiNE account**.
- Please contact your Course and Examination Manager,
  - if grades in your STiNE account are missing.
  - in case of problems with the registration or de-registration of courses and exams.
  - if your sick note does not appear in STiNE.

# 03

## Program Coordination and Subject Advising

- is responsible for the **coordination of your study**
- Please ask your Coordinator if you have questions about
  - the organization of your studies.
  - the recognition of grades from other universities.
  - hardship applications and compensation for disadvantages.

# Office hours of the teams MSc Economics

- Tuesday: 1:00 pm – 3:00 pm  
Thursday: 11:00 am – 1:00 pm
- Please do not hesitate to contact us during our office hours. It is important to us to help you with your questions and upcoming problems.
- You can call us outside the office hours!
- If you contact us in time, we will be able to react appropriately and find a solution for your problem.
- **Please make use of our assistance!**

# E-Mail for students

- Use your student e-mail box to communicate with all employees of the university.
- Check your e-mail box regularly.
- The [Regional Computing Center](#) has published info on the use of the e-mail box.
- Please also always mention your student ID number when making enquiries.
- [STiNE forwarding](#) (german only): You can also forward direct messages from STiNE to your student e-mail address.



# Responsibilities: Academic Office – Campus Center

## Academic Office

- Individual, program related advice on your studies
- STiNE account, transcript of records
- Module and exam registration
- Sick note for examinations
- Certifications
- Graduation documents

## Campus Center

- Responsible for all students
- Semester documents and contribution, public transport pass
- Changes of address and contact details
- Part time study and academic leaves
- Enrollment and withdrawal

# Counseling services Campus Center

The Campus Center offers a variety of [counselling opportunities](#).

- The Center **for Academic Advising** advises secondary-school, prospective and enrolled students on all matters related to studying at University of Hamburg.
- Students with problems in their academic or personal lives which are negatively affecting their ability to learn, work, write, speak or take exams, or students struggling with loneliness, depression and anxiety can turn to our [psychological counselling services](#).

# Counseling services Campus Center

- The **supplementary seminars** are based on the needs of students and arise from the day-to-day work of the Center for Academic Advising and Psychological Counselling.
- Hilfe und Orientierung für psychisch erkrankte Studierende (HOPES):  
**Support for students with psychological disorders**
- The **Office for students with disabilities** can advice and support you in all matters related to preparing to study, applying and studying.
- The **Lecture series: querab - Rückenwind für Ihr Studium** provides information on various topics such as dealing with stress, text anxiety, effective studying and more.

# Counselling services Studierendenwerk

The Studierendenwerk Hamburg offers various [counseling services](#):

- BeSt: Counselling for study financing
- BeWo: Counselling centre for accommodation
- BeSi: Counselling centre for social and international affairs
- Counselling for international students, students with disabilities and students with a child
- External counselling services

# Career Center

The [Career Center](#) helps you in preparing and shaping your career entry:

- The offer supports you in broadening your perspectives, making your potential more visible, applying networking as a principle and developing methodological and organizational skills.
- Services are Consultation, Events and Workshops, Cooperations and the Mentoring-Program.

# Further counseling services

The [ASTA of University of Hamburg](#) is the general student committee:

- Once a year, the student parliament is elected by students, and constitutes the general student committee (ASTA).
- It is the direct contact for students towards politics, administration, the public and the city.
- The ASTA offers support for all students with problems in everyday university life and a comprehensive range of counselling services on student issues.

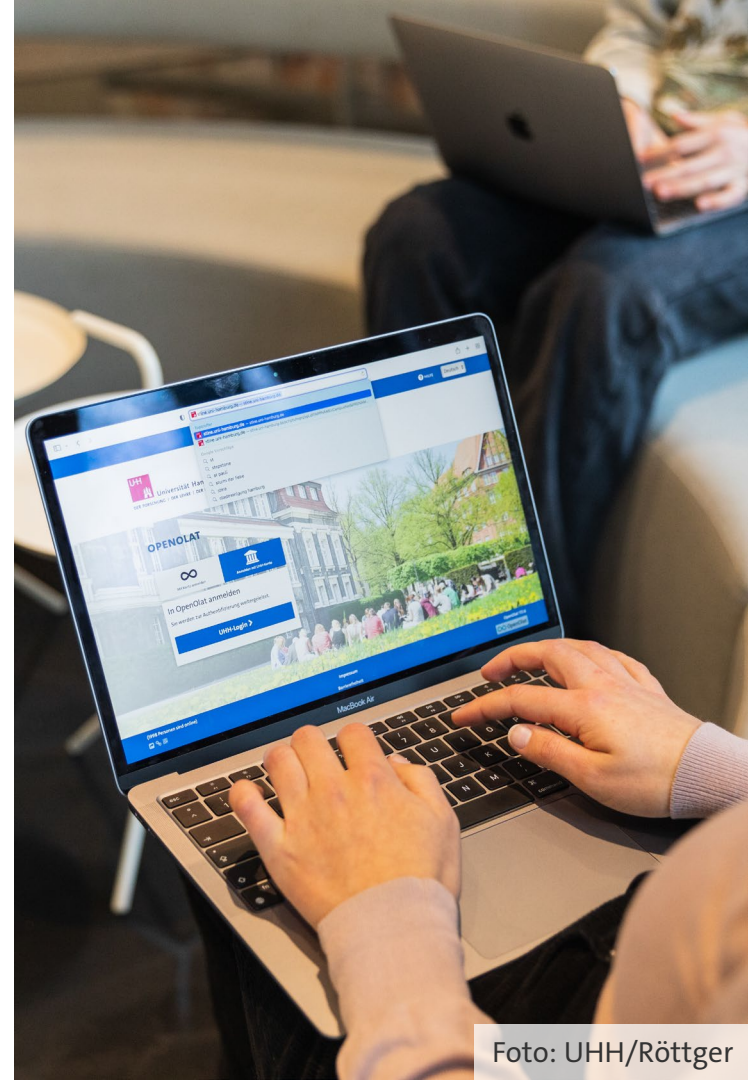
# Information for prospective students

The University of Hamburg offers an [overview over all relevant information for new students](#):

- General events before your studies begin
- Checklist
- Important documents
- Getting set up digitally
- Accommodation, finances, and leisure time

# 2

## Course registration



# Curriculum

|          | 1st Semester  | 2nd Semester  | 3rd Semester  | 4th Semester  |
|----------|---|---|---|---|
| Module   | <b>Compulsory modules:</b>  |   |   |   |
|          | <b>Advanced Microeconomics</b><br><br>10 credit points<br><i>5 contact hours per week</i> | <b>5 Elective modules</b><br><br>6 credit points each<br><br><i>3 contact hours per week each</i> | <b>5 Elective modules</b><br><br>6 credit points each<br><br><i>3 contact hours per week each</i> | <b>Master Thesis</b><br><br>30 credit points<br><br><br><br>6 months writing period |
|          | <b>Advanced Macroeconomics</b><br><br>10 credit points<br><i>5 contact hours per week</i> |   |   |   |
|          | <b>Advanced Econometrics</b><br><br>10 credit points<br><i>5 contact hours per week</i>   |   |   |   |
| $\Sigma$ | 30 credit points  | 30 credit points  | 30 credit points  | 30 credit points  |

# Compulsory and elective modules

- The compulsory modules consist of two courses each. Each module finishes with one final module examination, thus students have to pass both courses to be admitted to the final module exam.

| 1. Semester | Advanced Microeconomics                 |      |                                   |      | Advanced Macroeconomics                  |      |                                   |      | Advanced Econometrics                    |      |                                 |      |
|-------------|---|------|-----------------------------------|------|--|------|-----------------------------------|------|--|------|---------------------------------|------|
|             | Individual Decisions, Games and Markets |      | Methods of Microeconomic Analysis |      | Elements of Dynamic Macroeconomic Theory |      | Methods of Macroeconomic Analysis |      | Estimation and Inference in Econometrics |      | Methods of Econometric Analysis |      |
|             | 3 SWS                                   | 6 LP | 2 SWS                             | 4 LP | 3 SWS                                    | 6 LP | 2 SWS                             | 4 LP | 3 SWS                                    | 6 LP | 2 SWS                           | 4 LP |

- The elective modules consists of one course each and finish with a module examination.

Please note that the registration process for compulsory modules is different from that for elective module.

# Course and exam registration

- Course and exam registration via STiNE is mandatory.
- Registration and de-registration is only possible during the registration periods.
- Please go to „[Semester dates and deadlines](#)“ on our website for information on current registration periods.

# Semester dates and deadlines

## Dates and deadlines of the Department of Economics Winter semester 2024/25

### Bachelor's and Master's degree programs

|   |   |
|---|---|
| Mon, 2 Sep 2024, 9:00 am<br>to Thu, 19 Sep 2024, 1:00 pm  | Registration for modules and courses of the 3 <sup>rd</sup> and 5 <sup>th</sup> semester<br>(bachelor's and master's degree programs) via STINE |
| Mon, 30 Sep 2024, 9:00 am<br>to Wed, 2 Oct 2024, 1:00 pm  | Late registration period via STINE  |
| Mon, 7 Oct 2024, 9:00 am<br>to Thu, 10 Oct 2024, 4:00 pm  | Registration for modules and courses of the 1 <sup>st</sup> semester via STINE  |
| Mon, 14 Oct 2024, 9:00 am<br>to Thu, 24 Oct 2024, 1:00 pm | Changes and corrections period for modules and courses via STINE<br>(only leftover spots available)   |
| Mon, 14 Oct 2024  | First day of lectures   |
| Sat, 1 Feb 2025   | Last day of lectures  |
| Mon, 3 Feb 2025<br>to Fri, 14 Feb 2025                    | <b>First period of examinations</b>   |
| Fri, 14 Mar 2025  | Publication date of the results for the first period of examinations  |
| Mon, 24 Mar 2025<br>to Fri, 4 Apr 2025                    | <b>Second period of examinations</b>  |
| Fri, 2 May 2025   | Publication date of the results for the second period of examinations   |

- The important dates get published every semester.
- Deadlines are binding and registration or withdrawal outside the deadlines is only allowed in exceptional cases.
- In case of login problems, please contact the [ServiceDesk](#) of the Regional Computing Center
- Please note that these dates are only valid for the exams and classes of the department of economics.

# Registration periods (for first-semester students)

## 1. Registration period for first-semester students

- Pending registration until the end of the registration period.
- Time of registration within the registration period has no effect on the place allocation.

## 2. Changes and corrections period

- Remaining place allocation
- Allocation on a first-come, first-serve principle.

It is strongly recommended to use the registration period for first-semester students, as students of MSc Economics have guaranteed places in the Compulsory Modules.

# Registration periods (for students of higher subject semester)

## 1. General registration period

- Pending registration until the end of the registration period.
- Time of registration within the registration period has no effect on the place allocation.

## 2. Late registration period

- Remaining place allocation

## 3. Changes and corrections period

- Remaining place allocation
- Allocation on a first-come, first-serve principle.

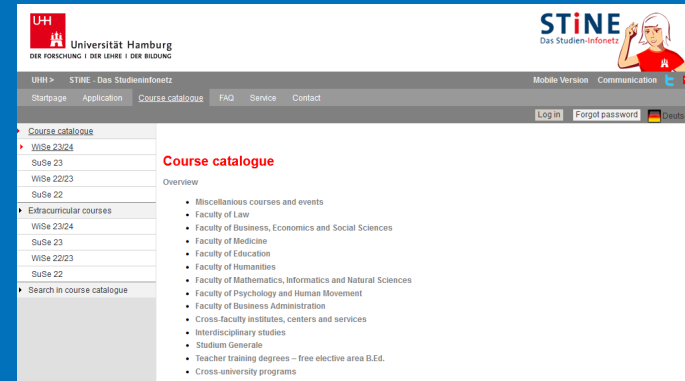
It is strongly recommended to use the general registration period, as students of MSc Economics have guaranteed places in Elective Modules.

# Before registration: Course catalogue

- The [course catalogue](#) is an overview of all courses of the semester and information on
  - Course schedules
  - Rooms or online-meeting login data
  - Contents and prerequisites
  - Exam dates

# Course catalogue

- How to find courses of MSc Economics:
  - Overview > Faculty of Business, Economic and Social Sciences > Department of Economics > B. Master's programs > I. Economics (M.Sc.)
- Publication one month before the first registration period:
  - For winter semesters on 1 August
  - For summer semesters on 1 February



# How to register for courses and exams?

- Via STiNE
- You need
  - your STiNE ID,
  - your password and
  - your iTAN list for confirming your registration.
- New iTAN lists can be generated in the iTAN manager (see p. 53). If you lost your iTAN list, please contact the [ServiceDesk](#) of the Regional Computing Center.

# How to register for the compulsory modules?

In general you have to

1. register for a module,
2. register for its' exam,
3. authenticate your exam date with an iTAN and
4. register for its' two courses.

Please take a closer look at this presentation starting on page 43.

# How to register for the elective modules?

In general you have to

1. register for a module,
2. register for its' course,
3. register for its' exam and
4. authenticate your exam date with an iTAN.

Detailed instructions will be published in time via STiNE before registration periods of the summer semester will take place.



Surfmail



Webmail



Exchange

## Welcome to the study information network STiNE!

### News

#### Update on Wednesday, 11 November 2020

published 21 October 2020

Due to an update on Wednesday, 11 November 2020, STiNE will be unavailable from approximately 6 am to 8 pm. We kindly apologize for the inconvenience.

[\[ read more \]](#)



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UHH > STiNE - Das Studieninfonetz

Mobile Version Communication

[Startpage](#) [Scheduler](#) [Messages](#) [Application](#) [Studying](#) [Account](#) [Course catalogue](#) [FAQ](#) [Service](#) [Contact](#)

Deutsch

**Name:** WiSo - Studienbüro Wirtschaftswissenschaften TESTSTUDENT **on:** 27.10.2020 **on:** 14:58

**Welcome, WiSo - Studienbüro Wirtschaftswissenschaften TESTSTUDENT!**

**Activities for: 27.10.2020**

**Today's Events:**

Schedule

There are no appointments scheduled!



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# How to register for the compulsory modules?

UHH > STINE - Das Studieninfonetz Mobile Version Communicat

Startpage Scheduler Messages Application Studying Account Course catalogue FAQ Service Contact

[Courses and modules](#)

[Register for courses and modules](#)

Open courses

Registration status

Modules

Courses

Electives

**Exams**

Register for exams

Exams

Study results

**Name:** WiSo - Studienbüro Volkswirtschaftslehre TESTSTUDENT **on:** 20.09.2023 **on:** 10:24

## Registration for modules and courses

**Further studies**

Studies: Economics (M.Sc.) Refresh

**Economics (M.Sc.) >**

[Compulsory Modules](#)


- Electives
- Master's Thesis
- Extracurricular courses

UHH > STINE - Das Studieninfonetz  
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 Contact form

Name: WiSo - Studienbüro Volkswirtschaftslehre TESTSTUDENT on: 27.09.2024 on: 06:29

## Registration for modules and courses

Further studies  
 Studies: Economics (M.Sc.) ▼  Refresh

Economics (M.Sc.) > Compulsory Modules

| Registration for modules and courses  |                               |  |
|---|-------------------------------|--|
| Course offering<br>Instructors<br>Time period<br>Registration group<br>Location | Reg. deadl.<br>Max. Reg.part. |  |
| <b>22-3.PM1 Advanced Microeconomics (WiSe 24/25)</b><br><b>N.N.</b>             | 28.09.2024                    |  Register |
| 22-3.pm1 Individual Decisions, Games and Markets                                |                               |  |
| 22-30.010 Individual Decisions, Games and Markets<br>N.N.                       | 28.09.2024<br>45   -          |  |
| 22-3.pm1m Methods of Microeconomic Analysis                                     |                               |  |
| 22-30.015 Methods of Microeconomic Analysis<br>N.N.                             | 28.09.2024<br>10   -          |  |

**Courses and modules**

Register for courses and modules

Open courses

Registration status

Modules

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Documents

Contact form

Name: WiSo - Studienbüro Volkswirtschaftslehre TESTSTUDENT on: 27.09.2024 on: 06:29

## Module registration

|          |                         |  |
|----------|-------------------------|--|
|          |                         |  Next |
| No.      | 22-3.PM1                |  |
| Name     | Advanced Microeconomics |  |
| Studies  | Economics (M.Sc.)       |  |
| No.      | Name                    |  |
| 22-3.PM1 | Advanced Microeconomics |  |

Courses and modules

[Register for courses and modules](#)

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[Contact form](#)

**Name:** WiSo - Studienbüro Volkswirtschaftslehre TESTSTUDENT **on:** 27.09.2024 **on:** 06:29

## Module registration

**Note:**

Please select exam dates.

|  |  |   |
|--|--|---|
|  |  |  Next                                |
| <b>No.</b>                             | 22-3.PM1   |   |
| <b>Name</b>                            | Advanced Microeconomics  |   |
| <b>Studies</b>                         | Economics (M.Sc.)  |   |
| <b>Exam</b>                            | <b>Weighting</b>   | <b>Dates</b>  |
| Module exams (Advanced Microeconomics) |  |   |
| Block exam                             | 100%   | <input type="radio"/> 1.Date (Wed, 5. Feb. 2025 14:15 - 15:45)<br>Registration period: 23.09.24 07:00 - 02.02.25 14:15  |
|  |  | <input type="radio"/> 2.Date (Wed, 26. Mar. 2025 14:15 - 15:45)<br>Registration period: 23.09.24 09:00 - 23.03.25 14:15 |
|  |  | <input type="radio"/> Date in a later semester  |
|  | With the "Date in a later semester" option you decide to take the exam in a later semester. Please note that you have not registered for the exam yet. You must register for the exam in the desired semester. |   |

Students have to register for the final module exam.

▸ [Courses and modules](#)

▸ [Register for courses and modules](#)

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▸ [Study management](#)

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▸ [Contact form](#)

**Name:** WiSo - Studienbüro Volkswirtschaftslehre TESTSTUDENT on: 27.09.2024 on: 06:29

## Module registration

**Note:**

Please check the registration data below. Confirm to register.

| No.      | 22-3.PM1                |                   |                           |
|----------|-------------------------|-------------------|---------------------------|
| Name     | Advanced Microeconomics |                   |                           |
| Studies  | Economics (M.Sc.)       |                   |                           |
| No.      | Name                    | Exam (Weighting)  | Date                      |
| 22-3.PM1 | Advanced Microeconomics | Block exam (100%) | 1.Date (05.02.25   14:15) |

**Confirm**

Please enter from your iTAN list the iTAN with the following number: 1

 Submit



Courses and modules

Register for courses and modules

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[Register for exams](#)

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[Documents](#)

[Contact form](#)

Name: WiSo - Studienbüro Volkswirtschaftslehre TESTSTUDENT on: 27.09.2024 on: 06:29

## Module registration

**Note:**

Your registration has been successful.

|   |                         |                   |                           |
|---|-------------------------|-------------------|---------------------------|
| <a href="#">Register for associated course offerings</a> <a href="#">Back to registration</a> |                         |                   |                           |
| No.   | 22-3.PM1                |                   |                           |
| Name  | Advanced Microeconomics |                   |                           |
| Studies   | Economics (M.Sc.)       |                   |                           |
| No.   | Name                    | Exam (Weighting)  | Date                      |
| 22-3.PM1  | Advanced Microeconomics | Block exam (100%) | 1.Date (05.02.25   14:15) |

Don't forget to register for the associated courses of each compulsory module.



► [Courses and modules](#)

► [Register for courses and modules](#)

[Open courses](#)

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► [Contact form](#)

Name: WiSo - Studienbüro Volkswirtschaftslehre TESTSTUDENT on: 27.09.2024 on: 06:29

## Registration for modules and courses

### Registration for modules and courses

| Course offering<br>Instructors<br>Time period<br>Registration group<br>Location | Reg. deadl.<br>Max.   Reg. part. |          |
|---|----------------------------------|----------|
| 22-3.PM1 <b>Advanced Microeconomics (WiSe 24/25)</b><br>N.N.                    | 28.09.2024                       | Cancel   |
| 22-3 pm1 Individual Decisions, Games and Markets                                |                                  |          |
| 22-30.010 Individual Decisions, Games and Markets<br>N.N.                       | 28.09.2024<br>45   -             | Register |
| 22-3.pm1m Methods of Microeconomic Analysis                                     |                                  |          |
| 22-30.015 Methods of Microeconomic Analysis<br>N.N.                             | 28.09.2024<br>10   -             | Register |



UHH > STiNE - Das Studieninfonetzt

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**Name:** WiSo - Studienbüro Volkswirtschaftslehre TESTSTUDENT on: 27.09.2024 on: 06:29


### Course registration

**Note:**  
Please check the registration data below. Confirm to register.

|                             |   |
|-----------------------------|---|
| <b>No.</b>                  | 22-30.010                               |
| <b>Name</b>                 | Individual Decisions, Games and Markets |
| <b>In context of module</b> | 22-3.PM1 Advanced Microeconomics        |
| <b>Studies</b>              | Economics (M.Sc.)                       |

| No.       | Name<br>Time period                     | Max. Reg.part. | Exam (Weighting) | Date |
|-----------|---|----------------|------------------|------|
| 22-30.010 | Individual Decisions, Games and Markets | 45   -         |                  |      |

**Confirm**



As you are already registered for the final module exam, you do not have to enter an iTAN to register for the two courses of each compulsory module.

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Name: WiSo - Studienbüro Volkswirtschaftslehre TESTSTUDENT on: 27.09.2024 on: 06:29  
  

### Registration for modules and courses


Further studies  
 Studies: Economics (M.Sc.) Refresh

Economics (M.Sc.) > Compulsory Modules

| Registration for modules and courses  |                               |  |
|---|-------------------------------|--|
| Course offering<br>Instructors<br>Time period<br>Registration group<br>Location | Reg. deadl.<br>Max.[Reg.part. |  |
| <b>22-3.PM1 Advanced Microeconomics (WiSe 24/25)</b><br><b>N.N.</b>             | 28.09.2024                    |  Cancel |
| 22-3.pm1 Individual Decisions, Games and Markets                                |                               |  |
| 22-30.010 Individual Decisions, Games and Markets<br>N.N.                       | 28.09.2024<br>45   1          |  Cancel |
| 22-3.pm1m Methods of Microeconomic Analysis                                     |                               |  |
| 22-30.015 Methods of Microeconomic Analysis<br>N.N.                             | 28.09.2024<br>10   1          |  Cancel |

Students have to take part and pass both courses of each compulsory module to be admitted to the final module exam.

# iTAN Manager

**Universität Hamburg**  
DER FORSCHUNG | DER LEHRE | DER BILDUNG

**STiNE**  
Das Studien-Infonetzt

UHH > STiNE - Das Studieninfonetzt

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ITAN-Manager

Change password

Name: on: 01.10.2021 on: 17:50

**iTAN Manager**

Request new iTAN list

Deactivate

| Block | Active                              | Valid                               | Remaining iTANs |
|-------|-------------------------------------|-------------------------------------|-----------------|
| 003   | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | 51              |

# iTAN List

| Index | iTAN   |
|-------|--------|
| 1     | 757747 |
| 2     | 452327 |
| 3     | 322751 |
| 4     | 550926 |

# 3

## Examinations and regulations



# Exams

- You have three attempts to pass an exam (except the master's thesis).
- You have to register for exams via STiNE.
- You are not allowed to take exams without registration.
- You cannot re-take exams you have already passed.
- In some course, prerequisite for an exam are contributions sufficient in quantity and quality.
- If you have been registered for an exam and stayed absent without a medical certificate, you will get a failing grade.

# Registration

- You register for exams together with the registration of courses.
- For written exams, you can choose between two dates for each semester: one after the end of the lecture period and one before the start of the next lecture period.
- If you fail the first examination attempt, you have to register for the second attempt by yourself.
- **Please note:** If you choose the second date for the first examination attempt and fail, then the second attempt takes place only one year later.

# Exam de-registration

- You can de-register from written exams until **72 hours** before the date of the exam in STiNE.
- This does not apply for presentations and term papers! Please use the registration periods for de-registering from courses where presentations/term papers are required.
- If you are registered for an exam and stay absent (or do not hand in your paper on time) without a medical certificate, you will get a failing grade.

# Being ill at the date of an exam

You need

- an unqualified **medical certificate** stating that you are not fit for work (Arbeitsunfähigkeitsbescheinigung) and
- fill out the form [“Proof of Inability to Take Examinations”](#)
- Both must be submitted to your Course and Examination Manager **within seven days of being issued by a doctor (including holidays and weekends)**. Please keep yourself informed about current changes at the [website](#) of the Academic Office Economics.

# Regular Period of Study

- The regular period of study is four semesters.
- Students who have exceeded the regular period of study are invited to meet with the Program Coordinator within two semesters after the end of the regular period of study.
- Students who do not meet with the Program Coordinator will be withdrawn as a student.
- These rules are not currently implemented.

# 5

## Compensation for disadvantages



# Compensation for disadvantages

Compensation for disadvantages ...

- ...is addressed to students with disabilities or chronic diseases (for example mental disorders, motoric, auditive, visual or speech impairments).
- ...is intended to implement appropriate measures in order to compensate impairments during exams.
- Please contact your Program Coordinator who gives you an overview about the application process.

# Compensation for disadvantages

- You can apply for the compensation of disadvantages.
- You need a letter of recommendation by the Office for students with disabilities.
- Please submit your application and the letter of recommendation by e-mail to the Program Coordinator responsible for you.
- Deadlines: 31 May (summer semester) and 15 December (winter semester).
- The Chair of the examinations board decides on your application.

# Office for students with disabilities

- Individual adjustments to study and examination conditions.
- 11 October 2024, 4:00 pm – 5:00 pm: Tips and information regarding compensating for disabilities [german only]
- You can register for the webinars on the [website](#) (german only).

# Further Questions

The team MSc Economics at the Academic Office Economics will be happy to assist you:

**Vera Roth (Program Coordinator and Subject Advisor)**

Tel: +49 40 42838-7450

Email: [vera.roth@uni-hamburg.de](mailto:vera.roth@uni-hamburg.de)

**Pamela Quade (Course and Examination Manager)**

Tel: +49 40 42838-5617

Email: [pamela.quade@uni-hamburg.de](mailto:pamela.quade@uni-hamburg.de)

