FIT FOR THE LIBRARY IN HAMBURG: NAVIGATE — SEARCH — ACCESS — ASK
AGENDA

1. Navigate Libraries in Hamburg
2. Search Cagalogs & Databases
3. Access Physical & Electronic Copies
4. Ask Contact & Support
5. Estimate Facts & Figures
1 NAVIGATE LIBRARIES IN HAMBURG
1.1 LIBRARIES IN HAMBURG ...

- host the **biggest collection** of literature in economics and business administration in Germany
- host the **10th biggest state and university library** in Germany
- are located within walking distance (Stabi, FB Wirtschaftswissenschaften, ZBW)

**FB Wirtschaftswissenschaften (WiSo-Bibliothek)**

- provides more than
  - **571 individual working spaces** and
  - **280 group study spaces**
- offers **book carts** (upon reservation) for people working in the library so you may store your working materials
1.2 UHH: FACHBIBLIOTHEK WIRTSCHAFTSWISSENSCHAFTERN

- 1 out of 16 Fachbibliotheken in the UHH library system
- Location: Von-Melle-Park 5, staircase A, 1st floor
- Opening hours: mon-fri 9-21, sat-sun 10-18
  - Checking-out books
  - Working: laptops, wireless LAN
  - Searching: information desk

www.wiso.uni-hamburg.de/en/bibliothek.html
# 1.3 UHH: STAATS- UND UNIVERSITÄTSGESCHICHTE

<table>
<thead>
<tr>
<th>Staats- und Universitätsbibliothek Hamburg</th>
<th>Fachbibliothek Wirtschaftswissenschaften</th>
</tr>
</thead>
<tbody>
<tr>
<td>State library, central university library</td>
<td>Faculty of Business, Economics and Social Sciences &amp; Faculty of Business Administration (Hamburg Business School)</td>
</tr>
<tr>
<td>Books and media in all disciplines</td>
<td>Books and media in business administration, economics, sociology, psychology, law</td>
</tr>
<tr>
<td><strong>Central lending library</strong> for all Hamburg university libraries</td>
<td>Short term loans, working and learning (&amp; lending)</td>
</tr>
<tr>
<td>Textbook collection (appr. 5 copies/book)</td>
<td><strong>Textbook collection</strong> (min. 3+ copies/book)</td>
</tr>
<tr>
<td>Special services: Medienwerkstatt</td>
<td>Special services: ZBW Ordering service (books) Book carts, Group study rooms (Diskussionsräume)</td>
</tr>
</tbody>
</table>

URL: [http://www.sub.uni-hamburg.de/](http://www.sub.uni-hamburg.de/)
1.4 ZBW

Deutsche Zentralbibliothek für Wirtschaftswissenschaften

- **Collection**
  - German central library for theoretical and empirical literature in the disciplines of economics and business administration worldwide
  - publications of closely related disciplines and auxiliary sciences with an economic focus

- **Facilities**
  - Work stations, group study rooms, book carts

https://www.zbw.eu/en/

*Special service: Request books from the ZBW to check-out at the FB Wirtschaftswissenschaften*  
2 SEARCH CATALOGS AND DATABASES
2.1 LIBRARIES IN HAMBURG ...

- maintain a joint catalog for their collections (beluga.hamburg)

Stabi and FB Wirtschaftswissenschaften (WiSo-Bibliothek)
- hold licenses to more than 104 literature databases in economics and business administration
- provide access to EconLit (Ebsco), Business Source Complete (Ebsco) and ABI/Inform Collection (Proquest) – all licenses include full text access to the journal articles
- hold licenses to the major databases with financial and company information (i.e. Eikon, Bloomberg, WRDS, Compustat, CRSP)
- offer face-to-face consultations for setting up your search strategy for high precision and recall
2.2 HIERARCHY OF CATALOGS WITH HAMBURG COLLECTIONS

- Campus-Katalog (UHH)
  [Website](http://kataloge.uni-hamburg.de/)
- beluga (UHH + ZBW)
  [Website](http://beluga.hamburg/)
- Verbundkatalog GBV
  [Website](http://gso.gbv.de/DB=2.1/)
- EconBiz (ZBW + more)
  [Website](https://www.econbiz.de/)
2.4 LITERATURE DATABASES FOR ECONOMICS

List of licensed literature databases

- DBIS / Datenbank-Informationssystem
  http://www.sub.uni-hamburg.de/recherche/datenbanken-informationssystem.html

- WiSo-Library > Searching > Books and Articles > Economics

Top 3 literature databases for economics

= allow for high precision and recall

- EconBiz (ZBW)
  http://www.econbiz.de/

- Econlit with Full text (Ebsco)
  http://www.sub.uni-hamburg.de/recherche/elektronische-angebote/datenbanken/detail/datenbank/6926.html

- Web of Science / Social Sciences Citation Index
  http://www.sub.uni-hamburg.de/recherche/elektronische-angebote/datenbanken/detail/datenbank/360.html
### 2.5 LITERATURE DATABASES FOR ECONOMICS

<table>
<thead>
<tr>
<th>EconBiz (ZBW)</th>
<th>Econlit with Fulltext (Ebsco)</th>
<th>Political Science Complete (Ebsco)</th>
<th>Web of Science (ISI)</th>
</tr>
</thead>
<tbody>
<tr>
<td>econ. + bus. admin. (German / English)</td>
<td>economics (English)</td>
<td>politics, political science, international relations</td>
<td>interdisciplinary</td>
</tr>
<tr>
<td>„labo$r market*“</td>
<td>&quot;labo#$r market*&quot;</td>
<td>&quot;labo#$r market*“</td>
<td>„labo#$r market*“</td>
</tr>
<tr>
<td>Standard Thesaurus Wirtschaft</td>
<td>JEL classif. system citation analysis</td>
<td>Political Science Thesaurus</td>
<td>Keyword Plus</td>
</tr>
<tr>
<td>bibliographic info</td>
<td>many full texts (pdf)</td>
<td>many full texts (pdf)</td>
<td>Bibliographic info</td>
</tr>
<tr>
<td>Search History; Similar items by author / by topic</td>
<td>Search History (Save Searches; „Scholarly Journals“; Cited References, Times Cited in this Database; Find Similar Results</td>
<td>Search History (Save Searches; „Scholarly Journals“; Cited References, Times Cited in this Database; Find Similar Results</td>
<td>Times Cited, Cited References, View Related Records Create Citation Report</td>
</tr>
</tbody>
</table>
2.6 YOUR TOPIC — OUR RESOURCES

Learn where to start your literature search and how to search in the most effective and efficient way on the Internet and in licensed online databases. Use our checklist and get the best bibliography ever!

Wednesday, 23 October 2019,
14:00 – 15:30
FB Wiwi, Schulungsraum
2.6 YOUR TOPIC — OUR RESOURCES

Learn about
- finding the best search terms using thesauri,
- searching in the top 3 literature databases (EconLit, Business Source Complete, Social Sciences Citation Index)
- shaping your search query for your topic,
- subscribing to alerts for your searches,
- finding full texts quickly,
- preparing your computer optimally using our checklist,
- organizing your overall workflow efficiently.
3 ACCESS
PHYSICAL AND ELECTRONIC COPIES
3.1 LIBRARIES IN HAMBURG ...

- list their book and journal titles in a joint catalog (beluga.hamburg)

Stabi and FB Wirtschaftswissenschaften (WiSo-Bibliothek)
- use one library card for both libraries
- use RFID technology for checking out and returning books
- provide off-campus access via VPN to licensed electronic resources
- cooperate for providing books of the ZBW for check-out at the FB Wirtschaftswissenschaften (ZBW-Bestellung)
- take part at interlibrary loan (subito, GBV Fernleihe)
- welcome book title suggestions to add to their collections
3.2 BORROWING: LIBRARY CARD

1. Fill out the application form on the library homepage [https://libcard.rrz.uni-hamburg.de/sub/](https://libcard.rrz.uni-hamburg.de/sub/)

2. Go to the library information desk (mon-thur 9-18, fri 9-17). Bring your student ID + your passport + your proof of registration. Sign the application form.

3. = for free, valid for one year = password-protected
3.3 (OFF-CAMPUS) ACCESS TO ELECTRONIC RESOURCES

- HAN link (Campus catalog, DBIS) (via HAN server of the Stabi which identifies you as UHH member)

OR

- direct link to full text or database: VPN client = virtual tunneling software for identify yourself as UHH member using your RRZ password (UHH-Kennung), more information: https://www.rrz.uni-hamburg.de/de/services/netz/vpn.html
3.4 (OFF-CAMPUS) ACCESS TO ELECTRONIC RESOURCES

„Traffic light system“

- frei zugänglich
  = free for all

- Im Campus-Netz sowie für Angehörige der Universität auch extern zugänglich
- Nur für einen Teil der erschienenen Jahrgänge zugänglich
- nicht frei zugänglich

- frei im Web (frei im Web)
- Campus-auch extern (im Campus-Netz sowie für Angehörige der Universität auch extern zugänglich)
- Campus-auch extern (erweitert) (im Campus-Netz sowie für Benutzer mit gültigem Bibliotheksausweis auch extern zugänglich)
- Campus-nur intern (im Campus-Netz zugänglich)
- lokale Nutzung (in einer einzelnen Fakultät/ einer einzelnen Fachbibliothek)
- Nationallizenz (deutschlandweit frei zugänglich (DFG-geförderte Nationallizenz))

= access on-campus for UHH members via WiFi; access off-campus via VPN

= restricted access / not accessible
3.5 THE ECONOMIST

https://www.sub.uni-hamburg.de/recherche/elektronische-zeitschriftenbibliothek/detail/titel/11828.html
3.6 Harvard Business Review

https://www.sub.uni-hamburg.de/recherche/elektronische-zeitschriftenbibliothek/detail/titel/17388.html
4 ASK

CONTACT AND SUPPORT
4.1 WEBPAGE

https://www.wiso.uni-hamburg.de/en/bibliothek.html

WiSo Library

Library for the Faculties of Business, Economics and Social Sciences (WiSo) and Business Administration (BWL)

QUICKLINKS

› LIBRARY CARD - ONLINE APPLICATION
› USER ACCOUNT (CAMPUS-CATALOGUE)
› REQUEST FROM THE ZBW
› RESERVE DISCUSSION ROOMS (GERMAN ONLY)
› STARTER PACK
› CONSULTATIONS AND WORKSHOPS
› FOR TEACHING-STAFF (WISO UND BWL)
4.2 POINTS OF CONTACT AND SUPPORT

- **Circulation Desk**
  - mon-fri 9-21, sat-sun 10-18, phone +49 40 42838-5720
  - [https://www.wiso.uni-hamburg.de/en/bibliothek/kontakt.html](https://www.wiso.uni-hamburg.de/en/bibliothek/kontakt.html)

- **Information Desk**
  - mon-thu 10-18, fri 10-17, phone +49 40 42838-5332
  - e-mail us at any time - we reply within a working day at [wiwi-infotresen.wiso@uni-hamburg.de](mailto:wiwi-infotresen.wiso@uni-hamburg.de)

- **F2F consultation for your literature search (appr. 30 min.)**
  - Upon request. Please send an e-mail to [sabine.rauchmann@uni-hamburg.de](mailto:sabine.rauchmann@uni-hamburg.de) or [bib-schulung.wiso@uni-hamburg.de](mailto:bib-schulung.wiso@uni-hamburg.de)
4.3 TRAINING AND WORKSHOPS

Workshops for literature search and reference management
- Tailored to your needs, for groups of 5+.
- Upon request. Please send an e-mail to bib-schulung.wiso@uni-hamburg.de.

Learn about
- finding the best search terms using thesauri,
- searching in the top 3 literature databases (Business Source Complete, ABI/Inform Complete, Social Sciences Citation Index)
- shaping your search query for your topic,
- subscribing to alerts for your searches,
- finding full texts quickly,
- preparing your computer optimally using our checklist,
- organizing your overall workflow efficiently.
5 ESTIMATE FACTS AND FIGURES
**QUESTION 1**

How many items are part of the collections of the WiSo Library?

A) 225.000 items
B) 295.000 items
C) 365.000 items
QUESTION 1

How many items are part of the collections of the WiSo Library?

A) 225,000 items
B) 295,000 items
C) 365,000 items

Correct Answer: B)

(Bibliotheksstatistik 2018)
QUESTION 2

How many (individual and group) working spaces are available at the WiSo Library?

A) 905  
B) 590  
C) 509
QUESTION 2

How many (individual and group) working spaces are available at the WiSo Library?

A) 905  
B) 590  
C) 509

Correct Answer: A)

(Bibliotheksstatistik 2018)
QUESTION 3

In the UHH library system, what is the highest fine that an item (i.e. book) could accrue when you bring back the item late?

A) 17 €
B) 18 €
C) 19 €
QUESTION 3

In the UHH library system, what is the highest fine that an item (i.e., book) could accrue when you bring back the item late?

A) 17 €  
B) 18 €  
C) 19 €

Correct Answer: B)
QUESTION 4

How many entries / references are searched in the beluga discovery system (Suchfilter Bücher)?

A) 5.6 million
B) 7.8 million
C) 8.7 million
QUESTION 4

How many entries / references are searched in the beluga discovery system (Suchfilter Bücher)?

A) 5.6 million
B) 7.8 million
C) 8.7 million

Correct Answer: C) [checked on Oct 7, 2019]
QUESTION 5

How many literature / statistics / finance information databases specialized in the area of business management and economics can be accessed by UHH members?

A) 104  
B) 124  
C) 144
QUESTION 5

How many literature / statistics / finance information databases specialized in the area of business management and economics can be accessed by UHH members?

A) 104
B) 124
C) 144

Correct Answer: A)
Dr. phil. Sabine Rauchmann, M.Sc.
Fachreferentin Wirtschaftswissenschaften, Lz: II/21

Universität Hamburg
Fakultät Wirtschafts- und Sozialwissenschaften
WiSo-Bibliothek
Fachbibliothek Wirtschaftswissenschaften

Von-Melle-Park 5
D-20146 Hamburg

Raum: 1021 (Aufgang D)

+49 40 42838-5605
sabine.rauchmann@uni-hamburg.de
orcid.org/0000-0002-7540-6924
www.wiso.uni-hamburg.de/bibliothek/