This is a translation of the German original.
In the event of any discrepancy, the German text prevails.

Universität Hamburg
DER FORSCHUNG | DER LEHRE | DER BILDUNG

FAKULTÄT
FÜR WIRTSCHAFTS- UND
SOZIALWISSENSCHAFTEN

FORSCHUNGSLABOR

SCHEDULE OF FEES FOR THE RESEARCH LAB OF THE FACULTY OF BUSINESS, ECONOMICS AND SOCIAL SCIENCES

Last updated: 27 April 2026
Effective from: 1 May 2026

TABLE OF CONTENTS

01 FACULTY OF BUSINESS, ECONOMICS AND SOCIAL SCIENCES RESEARCH LAB FEES 3
01.1 Fees for specific research equipment (specific research facility, SRF) 3
01.2 Fees for Standard Research Process (SRP) related research lab services 4

02 FEES FOR STAFF SERVICES 6
02.1 Compensation for test subjects (payouts) 6

03 FEES FOR SERVICES FINANCED BY SPECIAL EXTERNAL-FUNDING SOURCES (UNIVERSITY OF HAMBURG INTERNAL USE ONLY) 7

04 ADDITIONAL COSTS 8
04.1 Idle capacity cancellation fee 8

05 FINAL PROVISIONS 8

01 FACULTY OF BUSINESS, ECONOMICS AND SOCIAL SCIENCES RESEARCH LAB FEES

The following fees are charged for the use of the Faculty of Business, Economics and Social Sciences Research Lab. Fee amounts are determined according to the type of use (internal and external use).

Internal University of Hamburg use of the Faculty of Business, Economics and Social Sciences research lab is defined as use by members of the University of Hamburg financed through budgetary funds or external funds expended through the University of Hamburg.

External University of Hamburg use of the Faculty of Business, Economics and Social Sciences-research lab is defined as use by individuals who are not members of University of Hamburg and whose use is funded by resources other than the University of Hamburg budgetary funds or external funds expended through the University of Hamburg. Similarly, external use of the Faculty of Business, Economics and Social Sciences-research lab is also defined as use by members of the University of Hamburg, financed by funds that do not come from University of Hamburg budget appropriations or external funds expended through the University of Hamburg.

01.1 FEES FOR SPECIFIC RESEARCH EQUIPMENT (SPECIFIC RESEARCH FACILITY, SRF)

Use of research lab specific research equipment (SRF) is generally subject to reimbursement based on type and duration of use:

TABLE 1 Fees for specific research equipment

Type of usage	Unit	Fee per unit (UHH internal)	Fee per unit (UHH external)
Standard research process, SRP	1 hour	0,00 €	10,76 €
SRP online	1 hour	0,00 €	7,80 €
SRP – computer assisted web interviews, CAWI	1 interview	1,00 €	1,48 €

SRP – computer assisted personal interviews, CAPI	1 interview	1,50 €	2,22 €
SRP – automated paper and pencil interviews, PAPI	1 interview	1,50 €	2,22 €
For automated exam grading	1 exam	0,50 €	0,74 €
SRP mobile	1 day	17,76 €	26,28 €
Provision of participants for group discussions	1 person	20,00 €	30,00 €
For the time-specific provision of the participant pool (experiments)	1 person	2,00 €	6,50 €
For the time-unspecific (or time-independent) provision of the participant pool (surveys)	1 person	1,00 €	1,48 €
Provision of ethical review	1 review	0,00 €	250,00 €

O1.2 FEES FOR STANDARD RESEARCH PROCESS (SRP) RELATED RESEARCH LAB SERVICES

The services listed in the table below may be required to implement an SRP in the research lab and may be provided by the research lab upon request. SRP related research lab services are generally subject to a fee and are shown according to the type and quantity of work performed. Hourly rates for labor are contained in Section 2 of this Schedule of Fees.

TABLE 2 SRP-related services

Type of SRP-related service
Methodological guidance
Consultation for questionnaire
Consultation for sampling
Customizing of surveys
Questionnaire development
Scale development

Programming
Server provision
Technical support
Software-Test
Pretesting
Provision of participants
Investigator/ Experimenter
Operating data collection
Lab assistance
Supervision
OCR Scanning
Processing of payments
Processing mail-orders
Method-reports
Data processing; GDPR declaration; Record linkage etc.
Archive and documentation
Digital methods
Other services

02 FEES FOR STAFF SERVICES

The following costs are generally to be reimbursed according to the hours worked by research lab staff:

TABLE 3 Fees for staff services

Type of service	Unit	Fee per unit (UHH internal)	Fee per unit (UHH external)
Research associate (WMA)	1 hour	59,31 €	87,78 €
Technician (TMA)	1 hour	59,31 €	87,78 €
Assistant (TVP)	1 hour	45,37 €	67,15 €
Student assistant (STA)	1 hour	30,93 €	45,78 €
Research assistant (WHK)	1 hour	26,39 €	39,06 €
Student assistant	1 hour	22,99 €	34,03 €

02.1 COMPENSATION FOR TEST SUBJECTS (PAYOUTS)

Users must generally directly remunerate participants or test subjects for their participation in the research lab (payout). Payment recipients must acknowledge receipt thereof in writing. If the research lab processes these payouts, the user must fully reimburse the research lab for any funds it advances and accounts for as a transitory item for this purpose, and must also pay the relevant processing-of-payments fee. Incentive, success, and punctuality bonuses for test subjects are covered in more detail in the research lab's Rules of Use.

03 FEES FOR SERVICES FINANCED BY SPECIAL EXTERNAL-FUNDING SOURCES (UNIVERSITY OF HAMBURG INTERNAL USE ONLY)

Internal University of Hamburg users, financed by external funding and subject to guidelines that only allow funds to be used for project-specific costs (e.g., DFG), will be charged a flat-rate fee for use. Flat-rate fees for use are unit-based costs for a project or the respective additional service, determined on the basis of evidence within the framework of full cost accounting, and include project-specific personnel and material costs. Invoicing in accordance with Sections 1 and 2 of this Schedule of Fees will **not** be undertaken for these research projects.

TABLE 4 Fees for project-specific flat rates for use (simplified billing procedure)

Project-specific flat rates for use *for*	**Unit**	**Fee per unit (UHH internal)**
Standard economic laboratory experiments	1 laboratory hour	219,41 €
Module surcharge: experiment management	Surcharge per laboratory hour	65,07 €
Module surcharge: programming	Surcharge per laboratory hour	79,33 €
Module surcharge: eye tracking	Surcharge per laboratory hour	118,25 €

04 ADDITIONAL COSTS

Additional costs actually incurred through the use of the research lab will be charged by type and duration directly to the user and invoiced by the Faculty of Business, Economics and Social Sciences-research lab.

04.1 IDLE CAPACITY CANCELLATION FEE

If scheduled use cannot take place, research lab staff must be informed without undue delay and no later than 10 workdays prior to the time reserved for use so that the time slot can be reallocated. Otherwise, an idle capacity cancellation fee equal to the scheduled SRP and staff hours may be charged.

05 FINAL PROVISIONS

Statutory provisions apply unless otherwise provided for in this Schedule of Fees.

These terms of use went into effect pursuant to a resolution by the dean of Faculty of Business, Economics and Social Sciences (passed on DD MM 2025) on 15 July 2025.