The Center for Sustainable Society Research launches the CSS Working Paper Series! The CSS Working Paper Series welcomes papers on all aspects connected with the research focus of the center and gives authors a chance to increase the circulation, visibility, and impact of their research.

CSS WORKING PAPER SERIES
CALL FOR PAPERS & SUBMISSION GUIDELINES

The Working Paper Series of the Center for Sustainable Society Research (CSS) presents results from ongoing and cutting-edge research at the CSS and partner institutions. Working paper topics reflect the various disciplines involved in the CSS. The Series serves to publish (preliminary) results quickly, and Working Papers may prepare a publication in an academic journal at a later date. Replication studies are also welcomed.

The Working Paper Series encourages submissions from CSS members, CSS visiting researchers and other academic staff at Universität Hamburg working on CSS-related topics. PhD students wishing to publish a paper in the Series should present a supporting letter or Email from their supervisor. We also encourage supervisors and exam boards to nominate especially strong Bachelor and Master theses as well as outstanding term papers with a focus on topics relevant to the CSS for publication in the Series (e.g. those receiving Departmental prizes like the "Preis für interdisziplinäre Bachelorarbeiten" at the Department of Socioeconomics). These will be published under a dedicated label for students in the Working Paper Series.

All submitted manuscripts in the main Series will be subject to desk review by the editorial board, and peer review by at least one CSS member or member of Universität Hamburg, and one external reviewer. Bachelor and Master theses and term papers will only be reviewed by the editorial board. The editors maintain final discretion over publication of all papers. All published Working Papers will be uploaded to the CSS Website, registered in the Research Data Repository of Universität Hamburg, and receive a DOI.

We encourage all authors to ensure that pre-publishing their research as a working paper will not jeopardize their chances of publishing in peer-review journals. This varies across disciplines and journals; the CSS Working Paper Series is not responsible for making these checks.

Submissions must include:

- A manuscript that should not exceed 10.000 words. Manuscripts can be in German or English. An exception to this rule are Bachelor and Master theses and term papers – these can be submitted in full length.

- An abstract of 100-300 words that describes the research question, methods, and findings; we encourage abstracts to be written in a manner that is easily understood by non-experts
- 3-6 keywords for indexing
- Author contact details and short biography
- Suggestions for two external reviewers (except for Bachelor and Master theses as well as term papers)
- for Bachelor and Master theses: the reviews of the supervisors and the final grade (only theses graded "very good" – 1.0 or 1.3 – can be considered)
- for term papers: the final grade and a letter of support by the lecturer (only term papers graded "very good" – 1.0 or 1.3 – can be considered).

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WORKING PAPER SERIES
STYLE SHEET

This style sheet is intended to serve as an orientation for formatting a CSS working paper. If you prefer a different style, this is also possible, but please be aware that we will ensure a similar style in all published Working Papers. Please make sure that you use the respective style throughout. Please send us the formatted text and an abstract formatted in the same way in word and pdf format as well as three to six keywords to: css.wiso@uni-hamburg.de.

If you have any questions please feel free to contact the CSS office via css.wiso@uni-hamburg.de.

Pages - Margins
- above: 2,5 cm
- below: 2,0 cm
- left/right: 2,5 cm
- gutter: 0 cm
- header/footer: 1,25 cm

Pages - Text body
- Font: TheSans UHH, 11 Pt.
- Distance: after 10 pt.
- Line spacing: multiple 1.15
- Justification / Grouped Style

Title:
- Title: TheSans UHH 14 pt., bold
- Subtitle: TheSans UHH 11 pt., italic
- Line spacing: multiple 1.15
- Page numbers bottom right

Structure
- Front page
- Text
- Bibliography

Citation
- Please use a consistent style