



DOCTORAL STUDIES ADMISSION

Doctoral Degree Regulations 2017

MAILING ADDRESS AND CONTACTS

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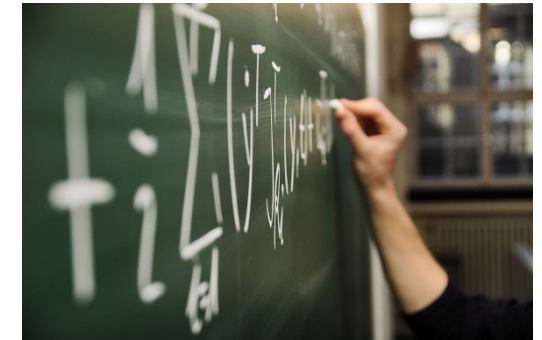
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FACULTY
OF BUSINESS, ECONOMICS AND
SOCIAL SCIENCES

GRADUATE SCHOOL



**DOCTORAL STUDIES
ADMISSION**
**DOCTORAL DEGREE REGULATIONS
2017**

DOCTORAL STUDIES ADMISSION

DOCUMENTS REQUIRED FOR ADMISSION TO DOCTORAL STUDIES

Use Docata to submit your application for admission to pursue doctoral studies. You must also submit the following documents:

1. Your signed application to the doctoral committee (also available from Docata)
2. A tabular CV
3. Certificates (original or certified copies) attesting to your eligibility for doctoral studies: a *Diplom*, *Magister*, or master's and bachelor's degree (amounting to at least 5 years of study)
4. A transcript of records
5. A supervision agreement (available on the Graduate School's homepage) from a professor in the Faculty of Business, Economics and Social Sciences (this includes a statement on the doctoral degree being applied for)

You can also submit a dissertation proposal when you submit your application for admission to doctoral studies. At the latest, however, you must submit the proposal 1 year following admission to doctoral studies. You can write the proposal in German or English. It must include:

- the line of inquiry you plan to pursue
- a sketch of your research project and approach
- project plan and timetable
- written consent/confirmation from your first examiner

SUPERVISION AGREEMENT

You may pursue doctoral studies at the Faculty of Business, Economics and Social Sciences only if a full professor or a member of the Faculty with a *Habilitation* agrees to supervise your thesis. Once you have a supervision agreement in writing from your supervisor, you can apply for admission to doctoral studies at the Graduate School.

USING DOCATA TO APPLY

You must submit applications for admission to doctoral studies online. To do so, register with Docata, the electronic administration program for doctoral students. Access Docata at

IMPORTANT: <https://docata.wiso.uni-hamburg.de>

PLEASE NOTE

Docata only accepts applications for doctoral candidates covered by the Doctoral Degree Regulations 2017. Contact our office if you have applied for protection under the grandfather clause and are pursuing doctoral studies in line with earlier doctoral degree regulations.

ADMISSION FORMS

See “Downloads” on the Graduate School homepage for all forms required to apply for admission to doctoral studies.

IMPORTANT: <http://www.wiso.uni-hamburg.de/einrichtungen/graduate-school/downloads>

IMPORTANT

Submit all documents and the application via Docata and on paper to the Graduate School Office. Submit either original or certified copies of all documents.

ENROLLMENT

You can enroll only after the doctoral committee has accepted your application for admission to doctoral studies. Enrollment is based on Section 4 subsection 5 of the Doctoral Degree Regulations of the Faculty of Business, Economics and Social Sciences dated 18 January 2017. The Campus Center at Universität Hamburg handles enrollment.

IMPORTANT: <https://www.uni-hamburg.de/campus-center/bewerbung/promotion.html>