



SUBMITTING THE DOCTORAL DISSERTATION

SUBMITTING THE DOCTORAL DISSERTATION IN ACCORDANCE WITH THE DOCTORAL DEGREE REGULATIONS DATED 18 JANUARY 2017

MAILING ADDRESS AND CONTACTS

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SUBMITTING THE DISSERTATION DOCTORAL DEGREE REGULATIONS DATED 18 JANUARY 2017

SUBMITTING THE DOCTORAL DISSERTATION

SUBMITTING THE DOCTORAL DISSERTATION IN ACCORDANCE WITH THE DOCTORAL DEGREE REGULATIONS DATED 18 JANUARY 2017 FOR CONFERRAL OF THE ACADEMIC DEGREE OF DR. PHIL. OR DR. RER. POL.

To begin the procedure for conferral of the academic degree of Dr. phil. or Dr. rer. pol. in accordance with the 2017 doctoral degree regulations (PromO WISO 2017), submit an informal application to the doctoral subcommittee of your department (socioeconomics, economics, or social sciences). Include your name, address, telephone number, and email, as well as your proposals for the examination commission members. The examination commission includes:

- Chairperson: professor from the WISO Faculty (secondary supervisor if a full-time Faculty member). This chairperson may not serve as an assessor at the same time.
- First assessor: usually the primary supervisor.
- Second assessor: professor from the WISO Faculty—where appropriate, this can be an external professor.

The secondary supervisor can but does not have to be a member of the examination commission. Where appropriate, please remember to recommend that the secondary supervisor serve as a member of the examination commission. The majority of the examination committee members must be full-time professors of the WISO Faculty.

No more than one retired university teacher may be a part of the examination commission. For more information, see Section 7 PromO WISO 2017.

ALSO TO SUBMIT

You must also submit six copies of the doctoral dissertation. The Department of Social Sciences asks that doctoral dissertations be printed double-sided. No ring binding! The doctoral dissertation must contain:

- title page (Section 6 subsection 7 PromO WISO 2017);
- appendix that includes a summary of results (abstract) in German and English as well as a list of any publications arising from the dissertation (Section 6 subsection 7 PromO WISO 2017);
- When a written doctoral thesis is produced in collaboration with other academics (Section 6 subsection 2 letter b PromO WISO 2017), doctoral candidates must complete a self-declaration (Section 6 subsection 3 PromO WISO 2017); the Department of Social Sciences has developed a form to use for this;
- A statement that you did not use any commercial services established to provide assistance to doctoral students (Section 6 subsection 6 PromO WISO 2017);
- an affidavit that you wrote the doctoral dissertation yourself and did not use any resources or aids other than those cited (Section 6 subsection 6 PromO WISO 2017);
- the declaration and the affidavit are required as separate documents for your file;
- an electronic copy of the doctoral dissertation (Section 6 subsection 8 PromO WISO 2017) on a CD or USB flash drive;
- proof of 12 ECTS credits (Section 1 subsection 3 and Section 6 subsection 9 PromO WISO 2017);
- where appropriate, proof of compliance with any additional requirements (Section 3 subsection 2 and Section 6 subsection 9 PromO WISO 2017).

All documents listed here must be submitted to the responsible administrator in the Graduate School office.

TEMPLATES

Templates for the abovementioned forms can be found at:

IMPORTANT: <http://www.wiso.uni-hamburg.de/einrichtungen/graduate-school/downloads>

You can also find further information and forms relating to the doctoral procedure for the Faculty of Business, Economics and Social Sciences here.