



Zotero Installation

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Used Configuration

- macOS Ventura 13.3.1 (a)
- Microsoft Word for Mac – Vers. 16.7.2
- Safari – Vers. 16.4
- Zotero – Vers. 6.0.23

1. Installation on MacBook

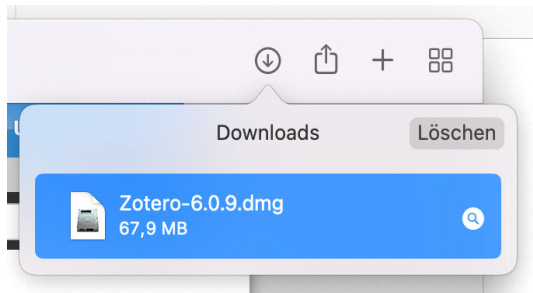
- Go to: <https://www.zotero.org/>
- Click on the red download button.

The image shows the Zotero website homepage and a screenshot of the Zotero application interface. The homepage features the Zotero logo, navigation links (Groups, Documentation, Forums, Get Involved, Log In, Upgrade Storage), and a central message: "Your personal research assistant". Below this, it states "Zotero is a free, easy-to-use tool to help you collect, organize, annotate, cite, and share research." and includes a prominent red "Download" button. A smaller "Download" button is also visible in the application screenshot. The application interface shows a sidebar with "My Library" containing "Book Reviews", "Colonial Medicine", and "Dissertation". The main window displays a list of items with columns for Title, Creator, and Year. The selected item is "Guerre, maladie, empire. Les services de santé militaires en..." by Zaugg, 2016.

Title	Creator	Year
Guerre, maladie, empire. Les services de santé militaires en ...	Zaugg	2016
Officiers de santé et soignantes créoles face à la fièvre jaune	Nobi	2016
The Emergence of Tropical Medicine in France	Osborne	2014
Colonial Disease. Translation, and Enlightenment: Franco-Briti... Charters	Charters	2014

- Start the download.

The image shows a download banner for Zotero 6 for Mac. It features the Zotero logo (a red 'Z' inside a hexagon) and the text "Zotero 6 for Mac" and "Your personal research assistant". A blue "Download" button is prominently displayed at the bottom.



- Double-click the .dmg file.
- Drag the Zotero icon to "Drag Here to install".



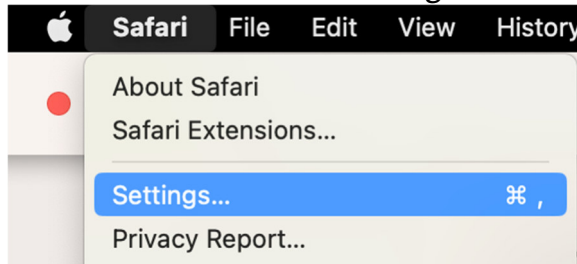
- The program will be installed.
- You can find it in the Launchpad afterwards.



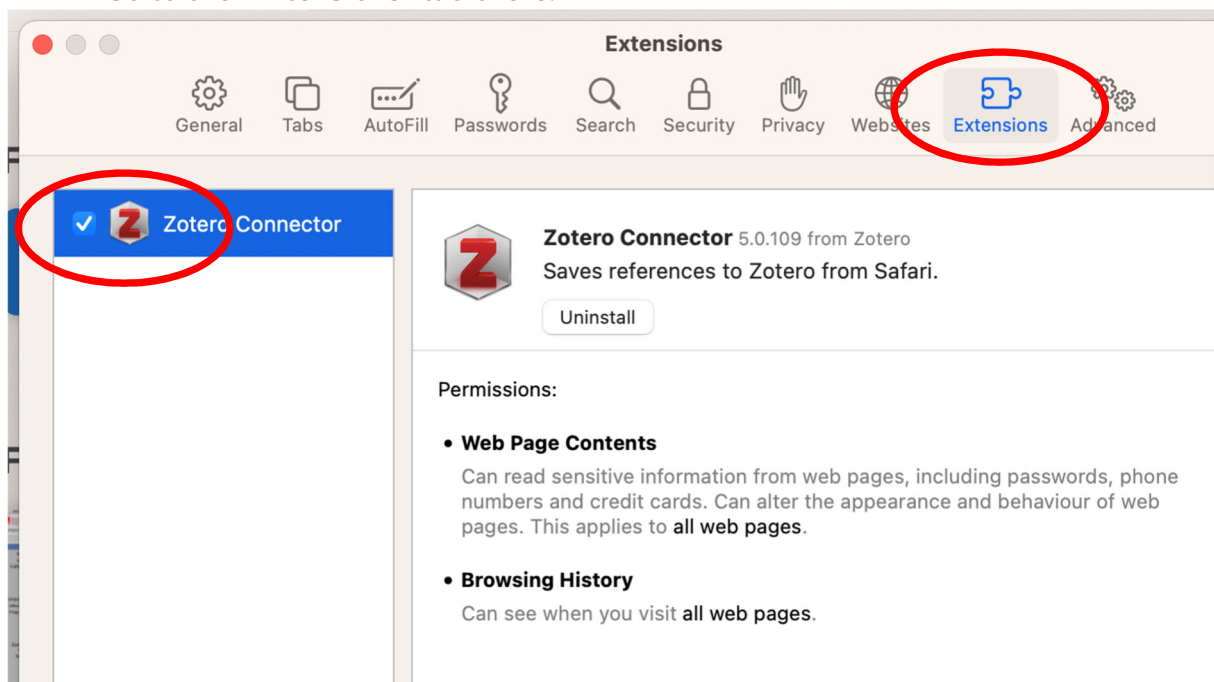
2. How to activate Zotero-Connector in Safari

The connector transfers references from the browser to Zotero.

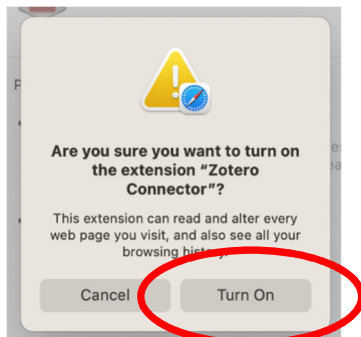
- Switch to Safari "Settings".

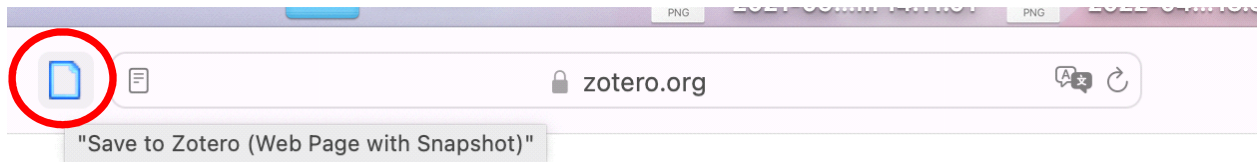


- Go to the "Extensions" tab there.



- Check the "Zotero Connector" entry on the left side.
- Confirm the activation ("Turn On").

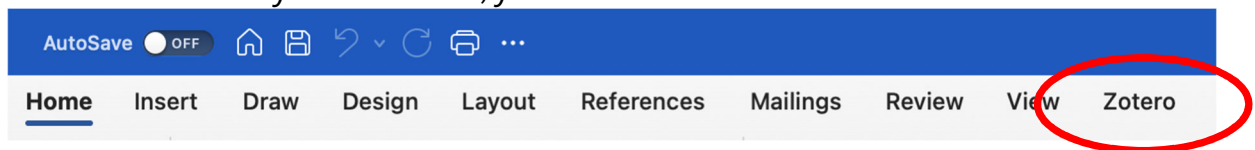




- The “Connector icon” is now available next to the address bar on the left.

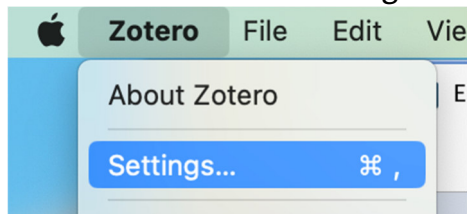
3. Word Add-In Installation

- The Word add-in should be installed automatically during the program installation of Zotero.
- Then when you start Word, you have an additional tab available for selection:

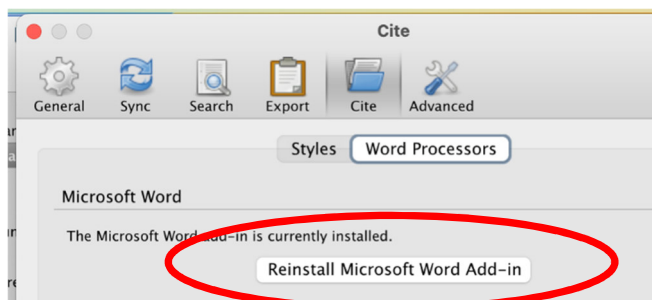


3.1. If the Word Add-In is not properly installed, proceed as follows

- Quit Word.
- Open Zotero.
- Go to Zotero “Settings”.



- Go there to "Cite" and there to "Word Processors".



- Check if the Microsoft Word Add-in is “currently installed” and reinstall it if necessary.
- Start Microsoft Word again.
- The Zotero tab should now be available in Word.

Please send any queries to:
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